

HR and compliance made simple.

Welcome to Mineral®. Select Health is excited to introduce the Mineral Platform™ as part of our Utah and Nevada Small Employer plans. Mineral is a leading provider of HR and compliance solutions and services more than 1 million small and medium-sized businesses.

Every year brings new challenges for growing businesses like yours. Mineral makes it easier by taking the guesswork out of human resources and compliance. This guide shows you how to leverage Mineral solutions to build a compliant and supportive workplace.

4 Steps for HR and compliance success

1. Keep compliance in your court.

According to Mineral data, owners of Small- and Medium-sized Businesses (SMBs) name their top three compliance challenges as:



Not enough expertise in compliance



Budget constraints



Rapidly changing laws and regulations

HR Compliance Library – Mineral provides an HR Library with convenient, searchable answers to keep you current on the latest laws and regulations.

Mineral Intelligence™ – Get proactive recommendations, law alerts, and action items tailored specifically to your business with Mineral Intelligence.

2. Lean on the experts.

It's one thing to know what needs to be done, it's another to know how. Asking an expert helps you understand not only practical approaches to an issue, but also how to communicate them to your employees.

88%

of Mineral clients rate Mineral Experts a 4 out of 5 for the value it brings to their business.

SOURCE: TECHVALIDATE SURVEY OF 772 CUSTOMERS OF MINERAL

Mineral Experts™ – HR-certified professionals give you personalized advice about HR and compliance issues in simple terms you can actually understand. Additionally, Mineral's webinars and updated documents in the HR Compliance Library address relevant and upcoming issues backed by the same experts.

3. Let Mineral help with your handbook.

Often after making a big update to your handbook, something changes. With a fast-changing workplace, you will need help to stay on top of those changes.

Smart Employee Handbook™ – This is your go-to tool for creating and maintaining federal- and single-state employee handbooks.

Smart Employee Handbook Plus™ – Built for companies that need to create multistate handbooks, Smart Employee Handbook Plus also helps companies that need a Spanish language version and employee digital signature support.

Beyond state and federal policy support, there is also the inclusion of some local policies.

4. Use Mineral's curated courses to train your employees.

Providing employee training and development opportunities can enhance job satisfaction, boost productivity, and improve employee retention. To do that, you need a training solution:

Learn (LMS) – Mineral's learning management system is where you can manage all of your employee's training needs in a single location. Easily assign, track, and schedule employee training to keep your employees aligned, educated, and engaged.

Get started by adding your own in-house training or leverage the hundreds of courses available from Mineral covering topics from compliance and safety to HR and professional development.

Workplace Harassment Prevention – Stay compliant with state-mandated workplace harassment prevention training requirements with Mineral's interactive eLearning courses, including diversity, equity, and inclusion topics. Easily assign courses and track employee completions to ensure compliance.



“

Mineral saves me countless hours on creating and delivering training content to our employees. Without the extensive library of training courses and templates, I'd have to develop the content myself, which would strain my bandwidth.

Shannon K.
ProSciento

”

For questions or to learn more, please contact us at: selecthealth@trustmineral.com or scan the code below:

