

MITRATECH MINERAL WEBINAR CATALOG

Platform Training: HR Tools Simplified



Our Platform Training Webinars offer a friendly, interactive way to get up to speed on Mineral products and services—straight from the experts who know them best. Just click any webinar title in this flyer to register or **log into the Mineral Platform** and navigate to *Resources > Webinars > Upcoming Webinars*.



WEEKLY

Mineral QuickStart: A 60 Minute Exploration ▶

Get started with Mineral in 60 minutes! This webinar walks through key compliance tools, expert HR guidance, training and handbook resources and more — all in one session.



WEEKLY

Mineral Essentials: Getting Started in 30 Minutes ▶

Set up your account, explore features, and get live answers in this 30 minute session. Mineral Essentials offers a step-by-step series alternative to the Mineral Quickstart.



BI-WEEKLY

Mineral Essentials: Build Your Handbook in Just 30 Minutes ▶

Easily create and maintain compliant employee handbooks using Mineral's Smart Employee Handbook tool, which updates policies automatically.



BI-WEEKLY

Mineral Essentials: Build and Deliver Trainings in Just 30 Minutes ▶

Explore the Learning Management System (LMS), including course catalog access, uploading custom training, and creating a tailored program.



MONTHLY

Spotlight Series ▶

Get expert insights on HR and compliance with monthly, rotating topics and deep dives into essential strategies and tools.



QUARTERLY

Build with Confidence: Benefit Documents Made Easy ▶

Streamline benefits documentation, master POP and WRAP plans, and easily create compliant resources in a 50 minute session.



QUARTERLY

Building Connections, Sharing Knowledge: Mineral Community ▶

Learn how to leverage the Mineral Community platform to connect, share insights, and solve challenges with peer support.



COMMUNITY

Additional Resources: Client Admin Success Hub ▶

Visit the Client Admin Success Hub within the Community to connect with our team directly for additional training questions and support.