

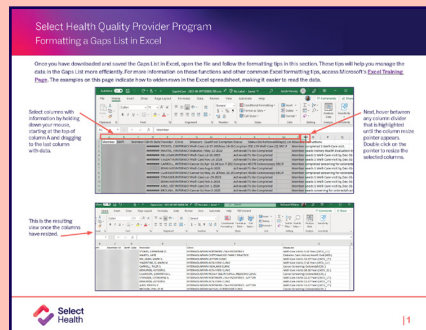
Select Health Quality Provider Program Report Hub Instructions: Super User

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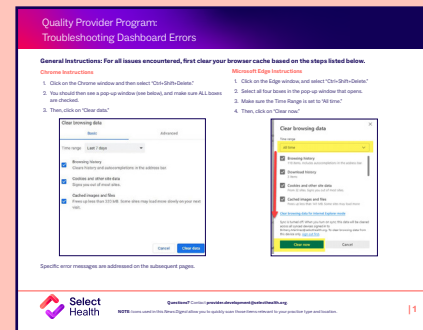
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Additional Online Resources

[Formatting a Gaps List in Excel](#)



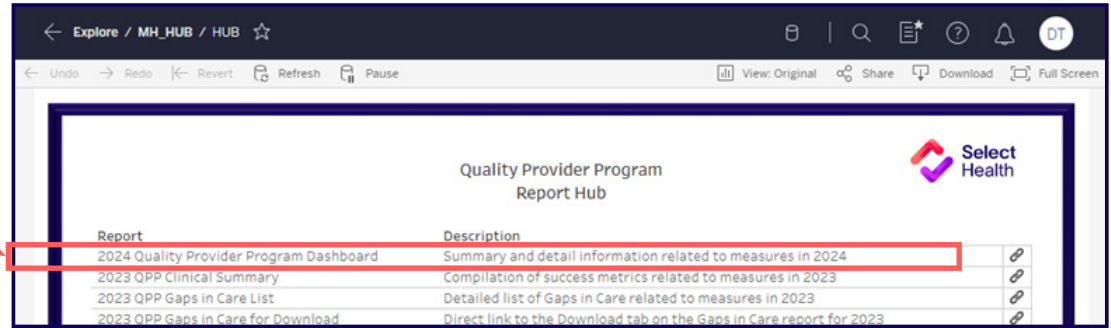
[Troubleshooting Dashboard Errors](#)



Report Hub Instructions: Super User, Continued

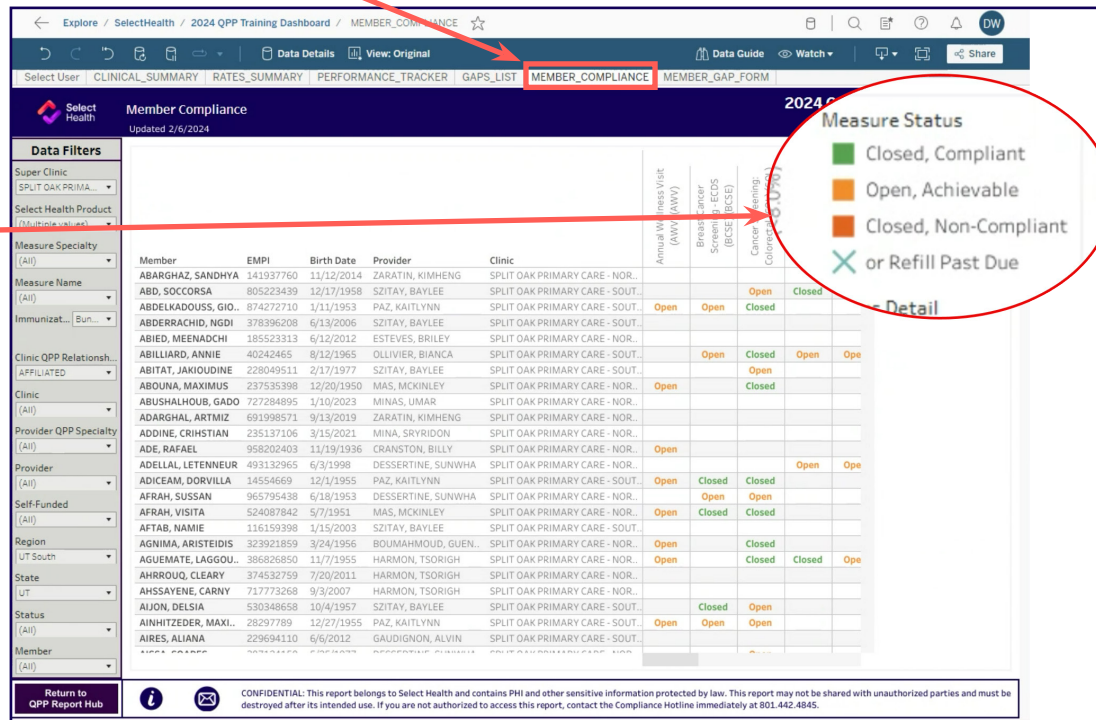
Reviewing the MEMBER_COMPLIANCE Tab

- Once you access the report hub, select the current QPP Dashboard (i.e., "2024 Quality Provider Program Dashboard") to view summary and detail information related to measures for the current year.
- Once the dashboard opens, click on the table labeled MEMBER_COMPLIANCE, which provides a visual presentation of the GAPS_LIST, including every patient and measure status for all qualifying measures in our program.



The measure status will show gaps status as follows:

- "Closed, Compliant"
- "Open, Achievable"
- "Closed, Non-Compliant"
- "Refill Past Due"



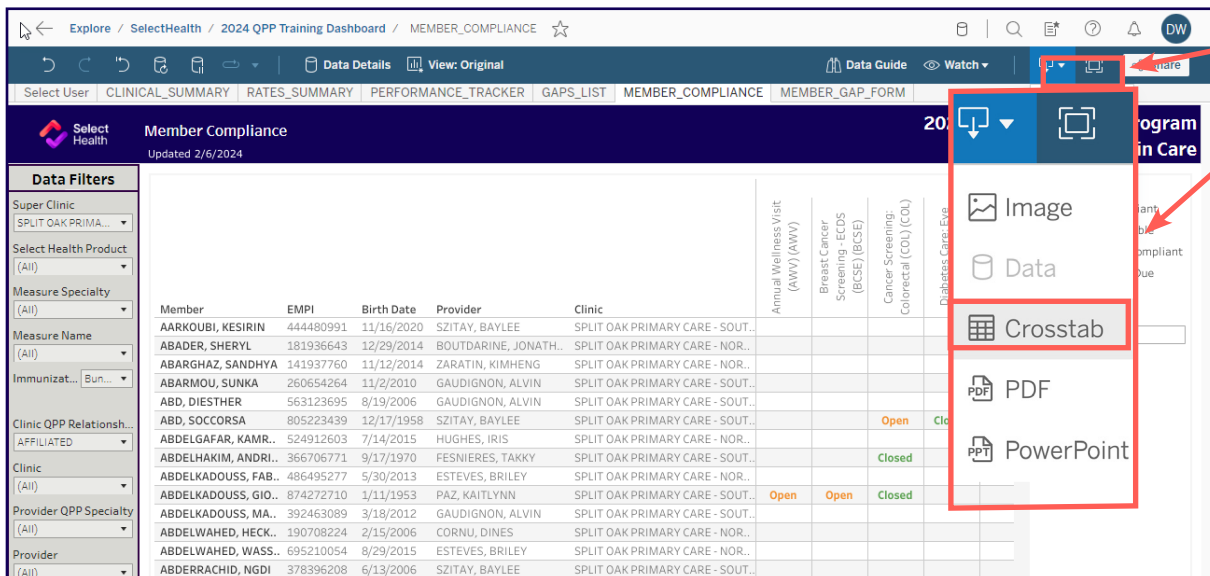
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Report Hub Instructions: Super User, Continued

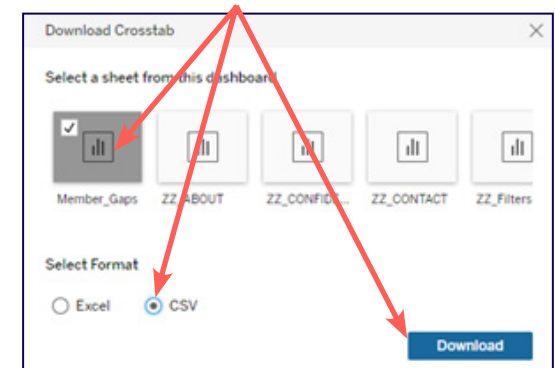
MEMBER_COMPLIANCE, Continued

3. To “Export” the data from MEMBER_COMPLIANCE, we recommend exporting as a CSV file for best results as follows:

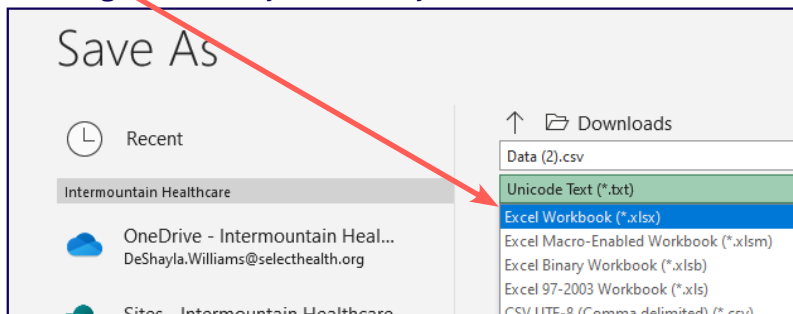
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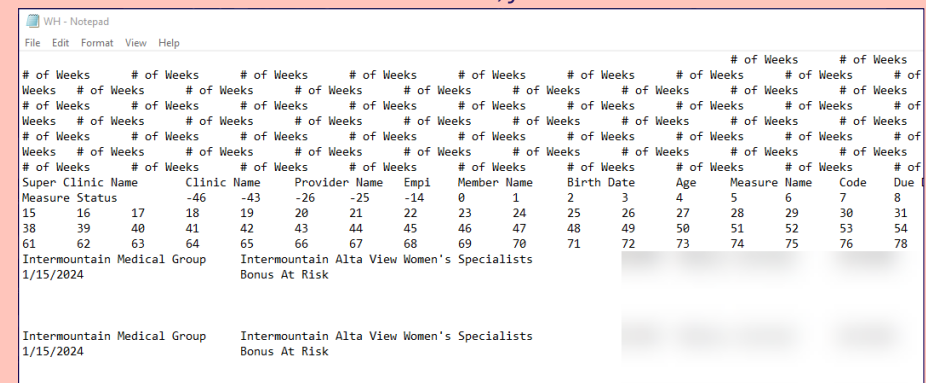
- Click on the **Download** icon at the top right corner of the screen.
- Then, select **“Crosstab”** as the file format.
- Select the file to download as CSV to your desired location on your computer.



- After opening the CSV data file, select “Save As” an Excel workbook to allow formatting for readability and usability.



NOTE: If not saved as an Excel workbook, your CSV file will look like this:



Report Hub Instructions: Super User, Continued

Navigating the Hospital Census Report

From the Report Hub, select the Hospital Census report. This report gives a list of patients who have been admitted to a hospital or emergency department in the last 7 days. If your clinic data is not available, this means that you have no patients who have been admitted in the past 7 days.

Hospital Census

Provider	EMPI	Member	Birth Date	Admit Date	Facility	Discharge Date	Admitting Dx	Admitting Physician	Scheduled Surgery
Aamodt, David S					McKay-Dee		Leg Pain - Swelling	Null	
Allen, C P					LDS		Multiple Myeloma	Sharma, Md, Prashant	
Allen, Eric					Riverton		Dr Sent For Possible Sepsis	Null	
					Intermountain Medical Center		Kidney Recipient	Hoopes, Np, Chelsea A	
					Intermountain Medical Center		Acute Ischemic Optic Neuropathy	Null	
Andersen, Chad					Intermountain Medical Center		Hypotensive	Imc, Trauma Services	
Anderson, Angela M					Intermountain Medical Center		Maternity	Brooks, Cnm, Brandy D	Abc
Anderson, Bryant E					McKay-Dee		Fever	Caillouet, Md, Gilbert F	Abc

Emergency Department Visits Previous 7 Days

Provider	EMPI	Member	Birth Date	Admit Date	Facility	Acuity	Acuity Desc	Chief Complaint	Status
Aamodt, David S					McKay-Dee Hospital Center	2	Emergent	Null	Discharged
Allen, C P					McKay-Dee Hospital Center	2	Emergent	Motorcycle Accident	Discharged
Allen, Eric					Riverton Hospital	3	Urgent	Feeding Tube Change	Discharged
					Riverton Hospital	3	Urgent	Null	Discharged
Anderson, Bryant E					McKay-Dee Hospital Center	2	Emergent	Fever	Admitted
					McKay-Dee Hospital Center	2	Emergent	Chest Pain	Discharged

ings to SelectHealth and contains PHI and other sensitive information protected by law. This report may not be shared with unauthorized parties and must be destroyed after its intended use. If you are not authorized to access this report, contact the Compliance Hotline immediately at 801.442.4845.

Quality Provider Program Report Hub

Report	Description
2024 Quality Provider Program Dashboard	Summary and detail information related to measures in 2024
2023 QPP Clinical Summary	Compilation of success metrics related to measures in 2023
2023 QPP Gaps in Care List	Detailed list of Gaps in Care related to measures in 2023
2023 QPP Gaps in Care for Download	Direct link to the Download tab on the Gaps in Care report for 2023
2022 Medical Home Clinical Summary	Compilation of success metrics related to measures in 2022
2021 Medical Home Clinical Summary	Compilation of success metrics related to measures in 2021
2020 Medical Home Clinical Summary	Compilation of success metrics related to measures in 2020
Hospital Census	List of members admitted to the hospital or ED in the last 7 days
Case & Disease Management Patient List	List of members with active Case or Disease Management Cases
Gaps in Care Form	Printable form for clinics to identify gaps in care
Medicare Advantage STARS : Provider	5 HEDIS and 4 PQA Pharmacy/CMS measure performance data available by provider
Quality Data Corrections Tool	Submit a correction for Medical Home data
2023 Chronic Condition Assessment Report	Summary of 2023 Chronic Conditions for Attributed Members

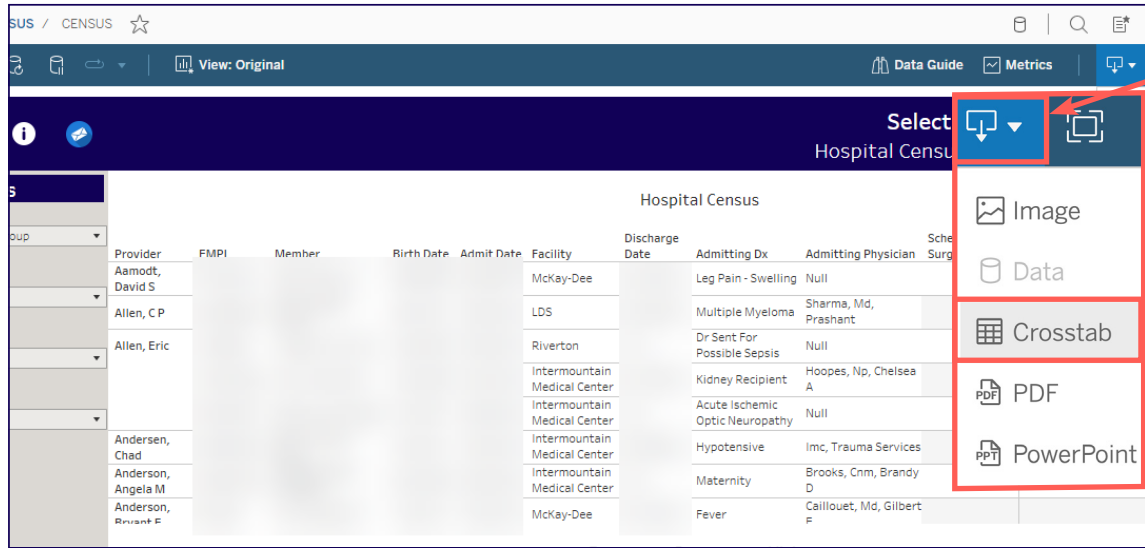
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Report Hub Instructions: Super User, Continued

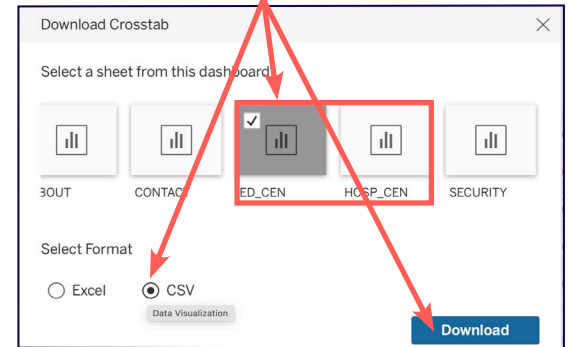
Hospital Census Report, Continued

To “Export,” click on the select HOSP_CEN or ED_CEN data table displayed to focus on the data you would like to export. Only “Hospital Census” **OR** “Emergency Department Visits” can be exported at a time. To export as the recommended CSV file format:

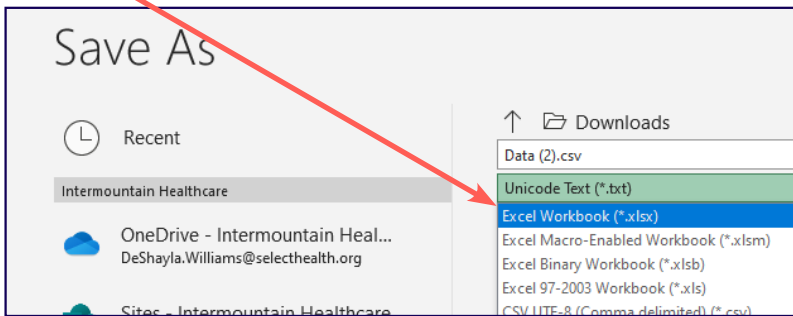
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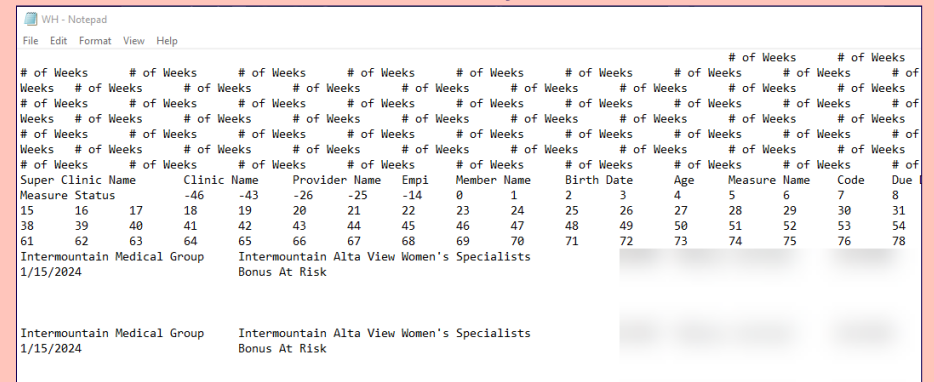
1. Click on the **Download** icon at the top right corner of the screen.
2. Then, select “**Crosstab**” as the file format.
3. Select the file to download as CSV to your desired location on your computer.



4. After opening the CSV data file, select “Save As” an Excel workbook to allow formatting for readability and usability.



NOTE: If not saved as an Excel workbook, your CSV file will look like this:



Report Hub Instructions: Super User, Continued

Using the Case & Disease Management Patient List

The Case & Disease Management Patient list shows members who are currently assigned to a Select Health Case Manager.

1. Access this list from the Report Hub.

Report	Description
2024 Quality Provider Program Dashboard	Summary and detail information related to measures in 2024
2023 QPP Clinical Summary	Compilation of success metrics related to measures in 2023
2023 QPP Gaps in Care List	Detailed list of Gaps in Care related to measures in 2023
2023 QPP Gaps in Care for Download	Direct link to the Download tab on the Gaps in Care report for 2023
2022 Medical Home Clinical Summary	Compilation of success metrics related to measures in 2022
2021 Medical Home Clinical Summary	Compilation of success metrics related to measures in 2021
2020 Medical Home Clinical Summary	Compilation of success metrics related to measures in 2020
Hospital Census	List of members admitted to the hospital or ED in the last 7 days
Case & Disease Management Patient List	List of members with active Case or Disease Management Cases
Gaps in Care Form	Printable form for clinics to identify gaps in care

This list will also show members who had been assigned a case manager in the previous 6 months - the "Case End Date" column will list the date closed and the "Closed Reason" the reason why.

Member Name	Birth Date	Provider Name	Denominator Date	Denominator Desc	Case End Date	Intervention Result Desc	Case Manager Name
Hunsaker, Ryan		Hunsaker, Ryan		Diabetes (Adult) Care Management		Null	Everson, Patricia
Squire, Spenser R		Squire, Spenser R		Cardiovascular System Care Management	4/22/2024	Unable to Contact Me...	Burgess, Lynsy
Reid, Jasmine L		Reid, Jasmine L		Musculoskeletal System Care Management		Null	Hughes, Natalie
Barrera, Alexandra		Barrera, Alexandra		Health and Resources		Null	Gaetz, Chelsey
Orme, David L		Orme, David L		Health and Resources		Null	Gaetz, Chelsey
Sandygren, Nolan		Sandygren, Nolan		Restricted Member Care Management	4/15/2024	Member Ineligible	Vanderhoof, Gina
Ofori, Edward N		Ofori, Edward N		Health and Resources	6/14/2024	Completed...	Davis, Kimberly
Melton, Kenneth		Melton, Kenneth		Health and Resources	4/24/2024	Member Request to...	Davis, Kimberly
Sutherland, TS		Sutherland, TS		Health and Resources	2/7/2024	Member Ineligible	Fowler, Paulette
Bowers, Scott		Bowers, Scott		Restricted Member Care Management	2/29/2024	Member Completed	Keene, Margaret
Jassel, Mark W		Jassel, Mark W		Restricted Member Care Management	2/29/2024	Member Completed...	Keene, Margaret
Chambers, Bradley		Chambers, Bradley		Health and Resources	3/19/2024	Member Completed	Burgess, Lynsy
Schmitt, Scott		Schmitt, Scott		Embollic Disorder Care Management		Null	Everson, Patricia

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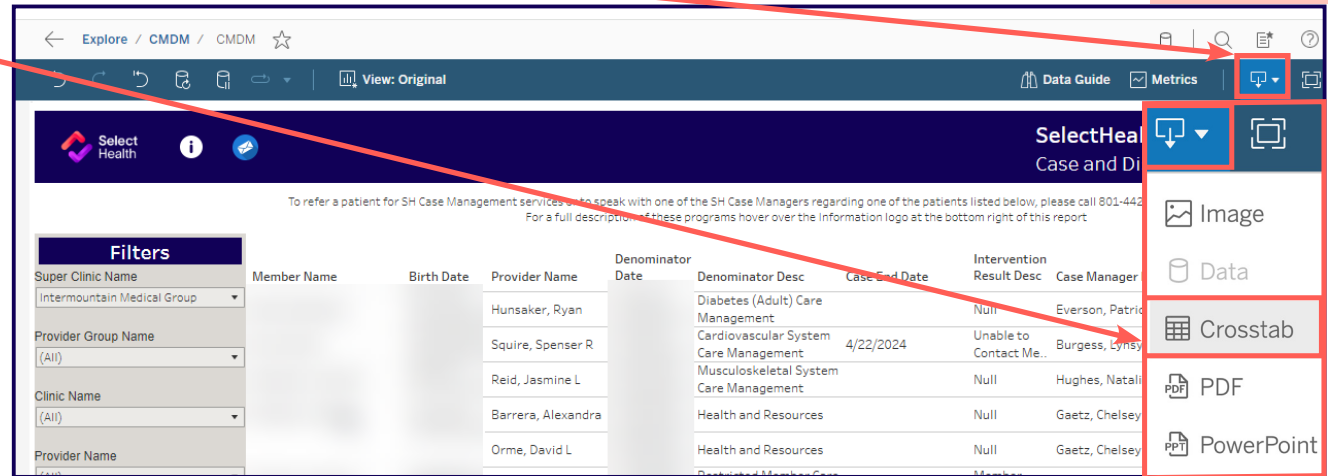
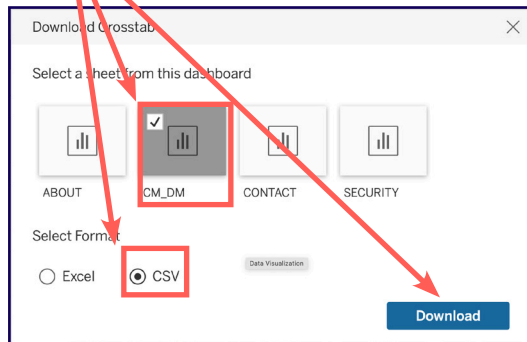
Report Hub Instructions: Super User, Continued

Case & Disease Management Patient List, Continued

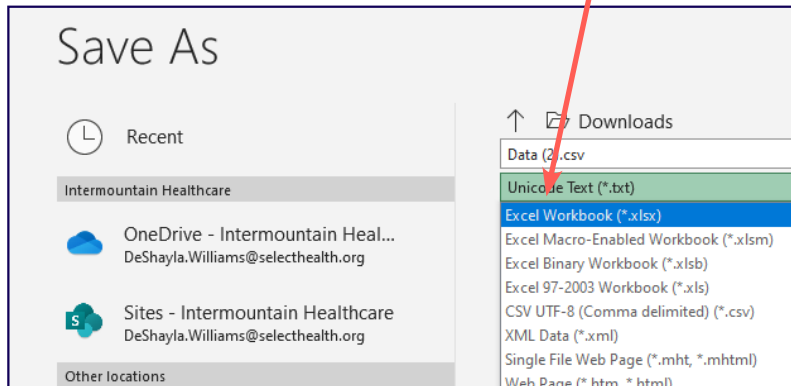
We recommend that you export the Case & Disease Management Patient List as a CSV file. To do so:

1. Click on the CM_DM data table displayed to focus on the data you would like to export.
2. Select the “download” icon toward the top-right of this report within your browser.
3. Choose “Crosstab” as the file format.
4. Select the file to download as “CSV” to your desired location on your computer.

NOTE:
Make sure to select the correct sheet before downloading.



5. After opening the CSV data file, select “Save As” an Excel workbook to allow formatting for readability and usability.



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