Quality Provider Program Resource: USIIS Data Entry Instructions

The Utah Department of Health (UDOH) Utah Statewide Immunization Information System (USIIS) is an online software application offering a free, confidential, information system for managing immunization records for Utahans of all ages. This system provides immunization histories that reflect consolidated information submitted across providers. Healthcare

providers can enter and submit immunization records using either the web-based application or via their facility electronic health record system via a data interface.

This section offers instruction on how to submit immunization data for:

- 1. Administered immunizations those administered by your facility
- 2. Historical immunizations those administered by another healthcare provider but entered by your facility as part of the person's immunization history

Once you sign up to use USIIS and enter patient identifiers, you will be able to select "Immunizations" from the top navigation bar to see that patient's immunization history (see image at right).

For Intermountain Health providers and facilities using iCentra, please document unspecified vaccines in iCentra as an alternative to using USIIS (see instructions).

lmmunizat	ions His	story	History	Detailed En	itry Brief E	intry	To e Brie
Provider: USIIS PROGRAM - 801 User: Nancy Mcconnell Patient ID: edctest1 Patient: Olive Robinson Birth Date: 01/27/2015			USIIS ID: 16882852 Age: 1 year 11 months			Do n facili	
Immunization I Show All entrie	History es	1		Search:			
Series ^		Vaccine Name ^	Vaccination	Invalid	Reaction ^		
Series ^	Code ^	Vaccine Name ^	Vaccination Date •	Invalid Vaccine ^	Reaction ^		
Series ^	Code ^	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib DDD-OMP (Peduar-HIB)	Vaccination Date ▼ 02/01/2016 04/01/2015	Invalid Vaccine ^	Reaction ^	0	
Series ^ DTP HIB POLIO	Code ^ <u>110</u> <u>49</u> 110	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib PRP-OMP (PedvaxHIB) DTaP-Hep B-IPV (Pediarix)	Vaccination Date ▼ 02/01/2016 04/01/2015 02/01/2016	Invalid Vaccine ^	Reaction ^	0	
Series ^ DTP HIB POLIO MMR	Code ^ <u>110</u> <u>49</u> <u>110</u> <u>3</u>	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib PRP-OMP (PedvaxHIB) DTaP-Hep B-IPV (Pediarix) MMR	Vaccination Date ▼ 02/01/2016 04/01/2015 02/01/2016 02/01/2016	Invalid Vaccine ^	Reaction ^	0	
Series ^ DTP HIB POLIO MMR HEP-B	Code ^ 110 49 110 3 110	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib PRP-OMP (PedvaxHIB) DTaP-Hep B-IPV (Pediarix) MMR DTaP-Hep B-IPV (Pediarix)	Vaccination Date ▼ 02/01/2016 04/01/2015 02/01/2016 02/01/2016 02/01/2016	Invalid Vaccine ^	Reaction ^	000000000000000000000000000000000000000	
Series ^ DTP HIB POLIO MMR HEP-B PNEUMO PCV	Code ^ 110 49 110 3 110 133	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib PRP-OMP (PedvaxHIB) DTaP-Hep B-IPV (Pediarix) MMR DTaP-Hep B-IPV (Pediarix) PCV-13 Pneumococcal	Vaccination Date v 02/01/2016 02/01/2016 02/01/2016 02/01/2016 02/01/2016 04/01/2015	Invalid Vaccine ^	Reaction ^		N
Series ^ DTP HIB POLIO MMR HEP-B PNEUMO PCV HEP-A	Code ^ 110 49 110 3 110 133 83	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib PRP-OMP (PedvaxHIB) DTaP-Hep B-IPV (Pediarix) MMR DTaP-Hep B-IPV (Pediarix) PCV-13 Pneumococcal Hep A, ped/adol, 2 dose	Vaccination Date v 02/01/2016 02/01/2016 02/01/2016 02/01/2016 02/01/2016 04/01/2015	Invalid Vaccine ^	Reaction ^		N
Series ^ DTP HIB POLIO MMR HEP-B PNEUMO PCV HEP-A ROTAVIRUS	Code ^ 110 49 110 3 110 133 83 116	Vaccine Name ^ DTaP-Hep B-IPV (Pediarix) Hib PRP-OMP (PedvaxHIB) DTaP-Hep B-IPV (Pediarix) MMR DTaP-Hep B-IPV (Pediarix) PCV-13 Pneumococcal Hep A, ped/adol, 2 dose rotavirus, pentavalent (Rotateq)	Vaccination Date ~ 02/01/2016 04/01/2015 02/01/2016 02/01/2016 04/01/2015 02/01/2016 04/01/2015 02/01/2016 04/01/2015 04/01/2015	Invalid Vaccine ^	Reaction ^	0 0 0 0 0 0 0 0 0	N 1.



Logout



dministered immunizations. select Entry" (see next page).

istorical immunizations, select Υ.

ter immunizations administered at your ng Brief Entry.

- ering historical immunization information USIIS for your patients offers the most plete, consolidated immunization histories elp ensure appropriate immunizations and ice over-immunization among Utahans.
- Idaho Immunization Entry instructions, access the IRIS User Manual.



USIIS Date Entry Instructions, Continued

Detailed Entry Instructions (Do not enter immunizations administered at your facility using Brief Entry.)

Vaccine Date: You can either manually enter the date of vaccination or automatically fill in the current date by double-clicking in the data entry field.

Financial Class Code: What you enter in this field, determines what selection options display in the:

- Unit of Use Lot Number drop-down list (e.g., if you selected VFC Medicaid for Financial Class, then only VFC-funded Unit of Use Lot Numbers set up in inventory display for selection.
- Inventory Borrowed From drop-down list (e.g., if Financial Class is "Non-VFC Eligible," then Inventory Borrowed From options will only be "VFC" and "Special Projects-not Private."

Unit of Use Lot Number: Whether or not you checked the 🦯 "Constrained to vaccines in inventory" box determines what you can enter in this field. For example:

- If the box is checked, your entry must be from the selections that appear in the drop-down list.
- If not checked, your entry can be either manually entered or selected from the **Unit of Use Lot** Number drop-down list.

Vaccine Code: This field auto fills if Vaccine Name is entered; manually enter data in this field if the Constrain entry to vaccines in inventory box is NOT checked.

ually enter the date in the current date by 🐧	USIIS Immunize USIIS	
eld.	Search Demographics Immunizations Forecast Contraindications School Exemptions Reports Help Links	
nter in this field s display in the: wn list d for Financial t of Use Lot	History Detailed Entry Brief Entry Immunizations Detailed Entry User: TEST CLINIC C - 10373 User: Nam Test Patient ID: Test_patient Patient: Jodie Smithe Birth Date: 08/11/1997 Age: 20 years 6 mortms	(Vaccine) Name: This field only displays if "Constrained to vaccines in inventory" box is NOT checked. Once you select the Vaccine Brand from the drop-down list, the program will automatically fill in
blay for selection. down list (e.g., if Financial I nventory Borrowed .nd "Special Projects—not	Administered at your facility. Not Administered at your facility. Contrain entry to vaccines in inventory. * Vaccination Date: MM/DD/YYYY Time: ##.## Choose One • * Financial Class Code: * Description: Choose One • Inventory Borrowed From: • Reason: Choose One •	the Vaccine and Manufacturer as well. Vaccinator: Enter the person's first name followed by last name.
r or not you checked the ory" box determines r example: must be from the p-down list. either manually t of Use Lot if Vaccine Name is is field if the Constrain x is NOT checked.	*Unit of Use Lot Number: Deduct from: No Inventory * Vaccine Code: * Name: Choose One Dosage: 0.5 * VIS Version Date: MMDD/YYY * VIS Presented Date: MMDD/YYY * Vaccinator: Route: Choose One Site Code: Site: Choose One Codering Physician First: Reaction Code: Reaction: Choose One Reaction Note: Invalid Code: Invalid: Choose One Reaction Note: Invalid Code: Invalid: Choose One Note: Site: Choose One Site: Choose	 Route Code: Select the immunization route from the drop-down list. Site Code: Select the immunization site from the drop-down list.
• VIS Version Date: You can s	select options based on CDC VIS published dates for the vaccine picked.	NOTE: Be sure to click on "Save" when you have

• VIS Presented Date: You can automatically fill in the current date by double-clicking in the data entry field.



on "Save" when you have completed your entry.



USIIS Date Entry Instructions, Continued

Detailed Entry Instructions, Continued

	USIIS Immunize	IIciic					
OPTIONAL INFORMATION		u3115					
 Inventory Borrowed From: Used to record if vaccine came from 	Search Demographics Immunizations Forecast Contraindications School Exemptions Reports Help Links						
stock that does not match patient eligibility entered in Financial	History Datailed Entry Brief Entry						
Class. You must provide a reason.	History	stalled Entry Brief Entry					
• If used, the funding category determines what Lot Numbers can	Immunizations Detailed Entry						
be selected in the Unit of Use Lot Number drop-down list (e.g., if	Provider: TEST CLINIC C - 10373 User: Nam Test						
Inventory Borrowed From is "VFC," then only "VFC inventory" will	Patient ID: Test_patient	USIIS ID: 149028					
display in the Unit of Use Lot Number drop-down list.	Patient: Jodie Smithe Birth Date: 08/11/1997	Age: 20 years 6 months					
• Dosage: Cannot be a value greater than 999.99.							
	OAdministered at your facility. ONot Administered at your facility.						
Ordering Physician							
• Ordening Physician	Constrain entry to vaccines in inventory. Vaccination Date: MM/DD/YYYY Time: #### Choose One						
 — Reaction: If applicable, select the adverse reaction following 	* Financial Class Code: * Description: Choose One						
immunization from drop-down list.	Inventory Borrowed From: Reason: Choose One	T					
 — Reaction Note: Provide details about the reaction. 	*Unit of Use Lot Number: Choose One						
	* Vaccine Code: * Name: Choose One	Ŧ					
Invalid: If applicable, select one of the four available reasons	* Manufacturer Code: * Name: Choose One	Ŧ					
for why the vaccine administered was invalid (i.e. "Manufactures	Dosage: 0.5						
rocall" "Stored too cold" "Stored too warm" "Other")	* VIS Version Date: MM/DD/YYYY						
recail, Stored too cold, Stored too warri, Other).	* Vaccinator:						
 — Invalid Note: Provide detail if you selected "Other" in the Invalid 	Route Code: Route: Choose One						
Code field.	Site Code: Site: Choose One V						
	Ordering Physician First:						
	Reaction Code: Reaction: Choose One	•					
	Reaction Note:						
	Invalid Code: Invalid: Choose One						
	General Note:						
	Reset Clear	Save					

